

EXHIBIT SERVICES REQUEST
AUDIO VISUAL & INTERNET SERVICES
1535 Broadway
New York, NY 10036

Conference Name: _____

Exhibit Load IN -- Day & Date: _____

Exhibit Load OUT -- Day & Date: _____

Exhibiting Firm: _____

Booth # & Location: _____

Contact Name & Phone: _____

Onsite Representative: _____

E-mail: _____

Onsite Contact Phone: _____

Company Address: _____

PLEASE COMPLETE THIS FORM and return to: 182ExhibitForm@CarlsonAV.com

Monitor Rentals - Carlson Audio Visual & Production			
Upon receipt of this request, a CAV Representative will contact you for an order review and approval of all services. Written confirmation and receipts will be provided.			
EQUIPMENT RENTAL	QUANTITY	# OF DAYS	DAILY RATE
32" LED Monitor Table Set			\$520
55" LED Monitor w/floor stand			\$995
70" LED Monitor w/floor stand			\$1500
Laptop Computer Windows based			\$395
Labor and Handling - (per monitor)			\$350
INTERNET		SHOW RATE	
Wireless Internet Access for (1) device		\$395	
Wireless device(s) Each Additional		\$150	
Wired Internet Access (5MG)		\$785	
Wired Line Installation Each Additional		\$150	
All services subject to 25% administrative charge and 8.875% sales tax Orders received less than 10 business days to load-in subject to short order fee of \$195++ Orders received on-site will be subject to rush fee of \$250++			
POWER Services are additional and provided by -- Amp-Rite Electrical TEL: (212)704-8799 -- TRADESHOWS@AmpriteNYC.com			

For questions, advance services, and to enquire about equipment not listed here, please call (212) 704.8879 or e-mail 182ExhibitForm@Carlsonav.com



Name on Card: _____ ORDER # (for internal use): _____

Card #: _____ Exp: _____ CVV # _____

Signature: _____ Date: _____

Late Order Fee (less than 10 business days prior to event) = \$195++
Rush Services Fee (on-site orders) = \$250++
All orders subject to Service Charge of 25% and to 8.875% Sales Tax